

**Charleston Naval Complex Redevelopment Authority
Naval Base Museum Authority**

April 3, 2019
12:30 PM
RDA Board Room
1096 Navy Way
North Charleston, South Carolina

MINUTES

Present: RADM William Schachte, Jr. (Ret), Chairman
 Gene Hogan
 Ronnie Givens
 Ron Anderson
 Ms. Deborah Crosby-Summey
 Alan Coker
 Fred Kemmerlin

Absent: Chris Sullivan, Vice Chairman
 Randy Burbage, Secretary/Treasurer
 Thomas Myers

Staff:	Robert Ryan	Executive Director
	Sean McDonell	Operations Director
	Jessica Hartzog	Business Manager
	Les Lockard	Maintenance Director

Advisors: Wilbur Johnson, Esquire Young Clement Rivers, LLP

Others:	Lisa Reynolds	City of North Charleston
	Kellen Correia	Friends of The Hunley

RADM Schachte welcomed Jessica Hartzog to the staff of the RDA.

1. Call to Order/Determine Quorum. The meeting was called to order at 12:30 PM by the Chairman, RADM Schachte, with a Quorum present.
2. Approval of Minutes. RADM Schachte asked if there were any corrections/additions to the August 7, 2018 board meeting minutes. There being none, a motion was made to approve the minutes and was approved and seconded unanimously.
3. Approval of Agenda. RADM Schachte asked if there were any objections to the agenda. There being none, a motion to approve the agenda as written was made and seconded and approved unanimously.
4. Old Business/New Business.

Sean McDonell, Operations Director, gave the following update on projects that were discussed at the last meeting.

Quarters A: Construction is on schedule and going well.

Quarters J: Finished with design, one year project, Everglades realigning parking area.

- (1) Draft Lease w/ PPDA. Mr. Ryan presented the report for the lease with the Patriot's Point Development Authority. The report included that the lease is for a 2.24 acre parcel with an annual lease rate of \$1,000/year. Mr. Johnson added that this is a basic lease that states that the PPDA is the landlord and the RDA is the tenant. Mr. Johnson also stated that it is a 99 year ground lease. After general discussion, a motion to approve was made and was seconded and approved unanimously.
- (2) Planning and Design of Agreement for the Museum Project. Mr. McDonell presented the summary for the planning and design for the museum project stating that the idea was to select one team to take the RDA through the master planning of construction. After general discussion, a motion to approve was made and was seconded and approved unanimously.
- (3) Adoption of Procurement Policy. Mr. Ryan stated that there are some people that opine that the RDA is not under procurement and there are some that opine that the RDA is under procurement. Mr. Ryan adds that the RDA is asking to adopt the Procurement Ordinance of Charleston County as the procurement code for the Authority to be utilized for all matters in which the Authority is exempt from the State of South Carolina Procurement Code. Mr. Johnson made a point that the issue with the State Procurement Code is that it is a very complex process creating delays and that the County Procurement Code is less complex. Ms. Summey asked if she could challenge that to which Mr. Johnson replied that he believes the RDA will be good with the adoption with portions of the Charleston County Procurement Code. Mr. Sullivan brought up that the RDA should defend its exemption for the building. RADM Schachte replied stating that may leave an opening for people to complain saying that the RDA only exempted the museum. Mr. Sullivan then asked to what extent is this action revocable to which Mr. Ryan replied that if the RDA didn't have an exemption, the RDA has to have a code. After general discussion, a motion to approve was made and was seconded and approved unanimously.
- (4) Financial Status Report. Mrs. Hartzog presented the budget update for FY18-19. The report covers the period July 1, 2018 to March 25, 2019 and was given for information only. Ms. Summey asked what is appraisal and consumptions to which Mr. Ryan replied that it was just something that the RDA has had and has been carried over. Ms. Summey then asked what is the redevelopment partner. Mr. Ryan replied stating that it is money that goes to the chambers and alliance.

After general discussion, a motion to approve was made and was seconded and approved unanimously.

- (5) Audit Report. Each year the Authority is audited by Wilson and Quirk, LLC. A copy of the FY 2017-2018 audit is enclosed and is for information only. After general discussion, a motion to approve was made and was seconded and approved unanimously.
- (6) Banking and Investment Services. Mrs. Hartzog states that the RDA is asking that the Chairman and Secretary/Treasurer are authorized to sign paperwork and documents needed to open accounts. After general discussion, a motion to approve was made and was seconded and approved unanimously.
- (7) Date, Time, Location of the Next Meeting. To Be Announced.
- (8) Adjournment. There being no further business to discuss, a motion to approve was made and was seconded and approved unanimously. The meeting adjourned at 1:00 PM.

RECORDED BY:

Ashley Roberts

APPROVED:

7/10/19