Charleston Naval Complex Redevelopment Authority/Naval Base Museum Authority

December 10, 2025
12:30 PM
Zucker Family Graduate Education Center
Board Room-Second Floor
1240 Supply St.
North Charleston, South Carolina

MINUTES

Present:	RADM William Schachte, Jr. (Ret), Chairman	
	Ronnie Givens	
	Ms. Deborah Crosby-Summey	
	Glenn McConnell	
	Fred Kemmerlin	
	Randy Burbage	
	Alan Coker	
	Spencer Pryor	
Call-In:	Chris Sullivan	
Staff:	Sean McDonell	Executive Director
	Ashley St. Marie	Office Manager
Advisors:	Wilbur Johnson, Esquire	Clement Rivers, LLP
	Robert Ryan	
Others:	Ric Tapp	Maynard/Nexsen
	Chris Kerr	Veris (Call in)

1. Call to Order/Determine Quorum. The meeting was called to order at 12:30 PM by the Chairman, RADM Schachte, with a Quorum present.

2. Invocation. RADM Schachte asked that everyone stand for the pledge of allegiance.

3. Approval of Minutes. RADM Schachte asked if there were any discussions needed regarding the June 18, 2025 Board meeting minutes. There being none, a motion to approve the minutes as written was made by Mr. Givens and seconded by Mr. McConnell and unanimously approved.

4. Approval of Agenda. RADM Schachte asked if there were any objections to the agenda. There being none, a motion to approve the agenda as written was made by Mr. Givens and seconded by Mr. Burbage and unanimously approved.

5. Old Business/New Business.

(1) FY 2024-2025 Audit Report. Mr. McDonell introduces Chris Kerr via zoom to go over the audit. Mr. Kerr informs the board that they have provided a clean, unmodified opinion and that they were no adjustments. He added that there were no internal control findings. Mr. Kerr goes on to say that Sean McDonell and the Plante Moran Audit Team have a great working relationship during the audit process. Mr. Kerr then goes into the numbers of the audit stating that the Authority has about a $10M increase in total assets. He adds that the liabilities are pretty consistent year after year. He then goes over the income for the year, which is around $9.7M with interest income being at $3M. Mr. Kerr opens the floor to the board for any questions or comments. Mr. Sullivan asks if Veris reviews the internal accounting controls. Mr. Kerr informs him that Veris does a walk-through of key internal controls and makes sure everything is how it should be. Mr. Sullivan also asks why the balances are different on pages 5 and 6. Mr. Kerr informs him that the Authority essentially has two sets of financial statements. One being fund basis and government wide basis.

(2) Authority FY2025-2026 Annual Budget. Mr. McDonell reminds the board that this item was presented at the previous meeting as agenda item 3, but that there was no vote taken on the budget. He informs the board that the item is being reintroduced exactly as it was at the previous meeting for the board to give a motion and approval. Mr. McConnell asks if contributions to the Chambers have been added. Mr. McDonell states that it is in the budget, but that the Authority would have to approved any requested contributions. Mr. McConnell states that he is uncomfortable with those expenses being carried in the budget. Mr. Sullivan agrees. A motion was made by Mr. McConnell to strike that expense from the budget and seconded by Mrs. Summey and unanimously approved. Mr. Sullivan also asked for an update on the funds given to the City of North Charleston by the RDA for fixing the roads on the base. Mr. McDonell reminds the board that they voted to turn that project over to the city and give the remainder of the $8M, which was $1.35M. He states that he spoke to the city's finance director and was told that the $1.35M was still in the account and he also spoke to the city's project manager, who informed him that they put the project on hold based on the Port Authority's work along Hobson Ave. but that they are under contract to finish the design and put it out to bid and that it will be taken up during the first calendar year of 2026. Mrs. Summey asks what the time line was for the city to use that $1.35M and Mr. McDonell informs her that there was no time line established when the board voted on this agenda item. Mr. McDonell offers to write a letter to the city stating that the expectation of that project be completed by December 31, 2027. Mr. Sullivan asks that in addition, the RDA ask for a status update of what progress has been made thus far. A motion was made by Mr. McConnell and seconded by Mrs. Summey and unanimously approved.

(3) Budget Report. Mr. McDonell presents the budget report to the board and informs the board that everything in the report appears to be tracking well. RADM Schachte asks if there are any discussions to be had. There being none, the agenda item was closed out as the report was for information only.

(4) 2026 Authority Board Meeting Schedule. Mr. McDonell asks that the board review the 2026 Authority Board Meeting Schedule and approve. A motion was made to approve by Spencer Pryor and seconded by Alan Coker and unanimously approved.

Executive Session: A motion was made to receive legal advice and discuss contractual matters pursuant to S.C. Code, Section 30-4-70 (a) (2) by Mrs. Summey and was seconded by Mr. McConnell and unanimously approved.

After Executive Session, a vote was taken in regards to Robert Ryan's RDA Continuity Advisor contractual agreement. RADM Schachte asked if there was a motion for the revised contract to be approved. The motion was made by Mrs. Summey and seconded by Mr. Burbage and unanimously approved.

6. Date, Time, Location of the next meeting: March 18, 2026 at 12:30 PM at the RDA Office (Quarters H & I) Board Room.

7. Adjournment. There being no further business to discuss, Mrs. Summey made a motion to adjourn and the meeting was adjourned.

RECORDED BY: Ashley St. Marie

APPROVED: 7/7/26