

**Charleston Naval Complex Redevelopment Authority/Naval Base Museum
Authority**

December 6, 2022
12:30 PM
Zucker Family Graduate Education Center
Board Room-Second Floor
1240 Supply St.
North Charleston, South Carolina

MINUTES

Present: RADM William Schachte, Jr. (Ret), Chairman
 Ronnie Givens
 Randy Burbage
 Ms. Deborah Crosby-Summey
 Ron Anderson
 Alan Coker
 Glenn McConnell
 Spencer Pryor
 Fred Kemmerlin
 Chris Sullivan (via zoom)

Staff: Sean McDonell Operations Director
 Jessica Hartzog Business Manager

Advisors: Wilbur Johnson, Esquire Young Clement Rivers, LLP

Others:

1. Call to Order/Determine Quorum. The meeting was called to order at 12:30 PM by the Chairman, RADM Schachte, with a Quorum present.
2. Invocation. RADM Schachte asked that everyone stand for the pledge of allegiance.

3. Approval of Minutes. RADM Schachte asked if there were any additions or discussions to be had about the June 15, 2022 Board meeting minutes. There being none, a motion was made to approve the minutes by Mrs. Summey and they were approved and seconded by Mr. Pryor and approved unanimously.
4. Approval of Agenda. RADM Schachte asked if there were any objections to the agenda. There being none, a motion to approve the agenda as written was made by Mr. McConnell and seconded by Mr. Pryor and approved unanimously.
5. Old Business/New Business.
 1. Budget Report. Mr. Ryan states that the budget report is up to date for review. Gene Hogan wanted to confirm the leased operations and maintenance in the budget report. Jessica Hartzog informed him that that is the portion the RDA receives from the city when there is an event in any of the quarters or the Admiral's House. The Admiral asked if there were anymore to discuss on the topic. There being none, a motion was made to approve and seconded unanimously.
 2. Acceptance of Audit. Mr. Ryan moves on to the Audit Report for discussion. Mr. McConnell asks what the reasoning for the bearings is on the Rural Development Revenue Shared portion of the audit. Mrs. Hartzog explains that the amount that the RDA shares with the Ports Authority and Palmetto Railways is dependent upon the amount of revenue received for two specific properties. She continues to explain that the way the revenue is determined is however many federal employees are employed at that property for the quarter, the RDA either receives the SC income tax that is paid for the wages for those employees or up to 5% of the total wages paid for those employees. Mr. McConnell is satisfied with that explanation and states that he would also like to understand the bearings on the Redevelopment Partners portion of the audit. Mrs. Hartzog explains that the RDA budgeted the \$100,000 for the Chambers Commerce but that in the end, the RDA decided not to do that. She goes on to say that the \$1.35M was a payment to the City of North Charleston. The Admiral then asked if there were any further discussion. There being none, a motion was made to approve and seconded unanimously.

Executive Session

Mr. Wilbur Johnson motions to move into the Executive Session to discuss employment and/or compensation matters pursuant to SC Code, Section 30-4-70 (a) (1). RADM Schachte asked if there were any objections to the subject. There being none, a motion was made to approve and seconded unanimously. It was stated that no formal actions were taken during Executive Session.

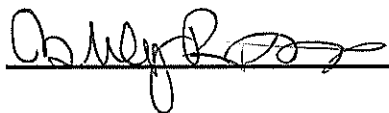
Coming out of Executive Session, the Board discusses Mr. Ryan's retirement that is to be expected in April of 2023. Mr. McConnell motions for a contract for Mr. Ryan as a consultant for the RDA. Spencer Pryor seconded that motion and it was

approved unanimously. Glenn McConnell also states that the Board shall reorganize the RDA staff with the expectation the Sean McDonnell shall assume the role of Executive Director under the terms of a contract to be approved by the Board and that contracts approved by the Board should be offered to other remaining staff members and that the date of the reorganization shall be modified as necessary. A motion to approve was made by Glenn McConnell and was seconded by Spencer Pryor and approved unanimously.

6. Date, Time, Location of the next meeting. March 8, 2023 at 12:30 PM at the Zucker Family Graduate Education Center, Board Room-Second Floor.

7. Adjournment. There being no further business to discuss, a motion to approve was made and was seconded and approved unanimously. The meeting was adjourned.

RECORDED BY:



APPROVED:

03/08/23
